Dear Students:

This email is one of many I wish I did not have to send. I am sending some time windows when you can come pick up any books or other materials you may have left in your locker or in a carrel in the library. Keep reading if this applies to you or for more explanation of the changes happening at LSU today (and continuing from tomorrow forward for a while).

**Time windows for pickup:** We will have someone on hand to greet you at the front door to give you access to the locker room or to escort you to your carrel during these two blocks of time:

- **TUESDAY, March 17:** 11 a.m. to 1 p.m.
- **SUNDAY, March 22:** 2 p.m. to 4 p.m.

Please do not try to enter the Law Center in groups. Remember to practice your “social distancing”—it’s regrettably what we have to adopt as the new social norm.

**Further explanation:** You may (or may not) have received word by now that as of late this afternoon, LSU implemented remote work for all employees who are not considered “essential” personnel* under University policy (see below the faculty version of the University message). This goes into effect tomorrow. For this reason, we must close the Law Center to the public and—most unfortunately—to our students. I very much regret that we must do this, but as I hope you can understand, this is a move not taken lightly; it is something being done in conjunction with other restrictions in the state on public places where people can come into social contact with one another. (See article here—this has more on the Governor’s order referenced in the email forwarded below.)

If you have questions, feel free to direct those to me or to Associate Dean Carroll. Please understand in advance that we do not have the ability to reverse the building closure policy; we can only try to assist with access issues or questions in limited ways.

We will continue to be in touch, and we hope you all continue to be well (and that you continue to wash your hands(!) while keeping your “social distance” from others). Stay safe.

All my best,
Dean Lockridge

* “Essential” in connection with our employees is a definition related to emergency closure of the university and it keeps employees such as police, certain health and safety personnel, some dining services employees, student health, etc. on campus. It does not keep anyone else here on the campus. Our library staff do not come under this definition, and our building hours follow the hours of our library. (For what it’s worth, I am also not “essential.”)

Lee Ann Wheelis Lockridge
Interim Dean & Professor of Law
LSU Law Center

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**From:** Broadcast_LSU_All_Faculty <BROADCAST_LSU_ALL_FACULTY@LISTS.LSU.EDU> **On Behalf Of** Division of Strategic Communications

**Sent:** Monday, March 16, 2020 4:25 PM

**To:** Broadcast_LSU_All_Faculty <Broadcast_LSU_All_Faculty@lists.lsu.edu>

**Subject:** Remote Working Plans in Effect Tomorrow

A note was sent today to supervisors today regarding the need to implement remote working plans as of close of business today, but we recognize that may not have allowed enough time for all employees to receive notice. A copy of note is below. Please work directly with your supervisor to determine who is essential and contingency plans for remote working...
for your unit. For more information and resources for working remotely, visit
lsu.edu/coronavirus/messages/employees.php.

Given today’s announcement by the Governor further restricting in-person events and closing bars, casinos, and theaters, as well as restricting dining at restaurants to take out and delivery statewide, the time has come for us to implement our remote working plans as of the close of business today. Effective tomorrow, only those employees that are considered essential personnel or that you have determined to be essential to your operations (per the notice we sent earlier today) should report to campus as usual. All others should work remotely.

Thanks, as always, for your flexibility and continued cooperation during these rapidly changing and less-than-certain times.

We’ll continue to provide updates as new developments occur.