Drop / Add Form

This form should be completed by any student who meets one of the following criteria:
1. A student who wishes to add a course after the last day to add as listed on the academic calendar
2. A student who wishes to drop a course after the final day for dropping a course as listed on the academic calendar
3. A student who wishes to drop a course that requires permission of instructor (such as a seminar, externship or clinic)
4. A student who wishes to drop a course and is in their final semester before graduation

Student’s Name (please print): ________________________________ Date: ________________

LSU ID Number (89#): _____________________ Semester: □ Fall □ Spring □ Summer

Are you a degree candidate this semester?  □ Yes  □ No

• If yes, have you run a degree audit to ensure dropping this course will not affect you meeting graduation requirements?  □ Yes  □ No

Instructions:
1. Obtain professor approval (signature) for any course you wish to add.
2. Obtain professor approval (signature) for any “permission of instructor” course you wish to drop.
3. Obtain approval (signature) from Associate Dean for Academic Affairs for all changes.
4. Return this form to the Registrar’s Office in Room 202.

<table>
<thead>
<tr>
<th>LAW Course #</th>
<th>Section #</th>
<th>Credit Hrs.</th>
<th>Drop</th>
<th>Add</th>
<th>Professor Name (printed)</th>
<th>Professor’s Signature</th>
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Student’s Signature __________________________ Date

Associate Dean for Academic Affairs Signature __________________________ Date

For Office Use Only

Received: ______________
Processed: ______________